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**MINUTES OF THE  
REGULAR VIRTUAL BOARD MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE CITY OF FREEPORT  
AUGUST 17, 2022**

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The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, August 17, 2022, virtually at the Housing Authority of the City of Freeport Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Vice Chair Harrell called the meeting to order at 12:05 p.m.

**PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.**

**II. ROLL CALL**

The following members were present via GoTo Meeting portal and responded to roll call:

<u>Present</u>	<u>Staff Present</u>
Chair Smith-Norman	Babette Jamison-Varner, CEO
Commissioner Boldt	Bernadette Mekalska, Executive Coordinator
Vice Chair Harrell	Tom Cassidy, Facilities & Maintenance Director
Commissioner Richter	Rachel Greenwood, Property Operations Manager

**Consultants**

Mike Bainbridge, Chief Financial Officer

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

**IV. APPROVAL OF AGENDA**

Commissioner Boldt moved, second by Chair Smith-Norman to approve the agenda for August 17, 2022, regular meeting, as presented. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Richter:</b>	Aye

**V. APPROVAL OF MINUTES**

- Regular Board Meeting Minutes, July 20, 2022

Chair Smith-Norman moved, second by Commissioner Boldt to approve the Regular Board Meeting Minutes for July 20, 2022. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Richter:</b>	Aye

**VI. PUBLIC COMMENT**

None.

**VII. FINANCIAL REPORT, Mike Bainbridge**

Chief Accountant, Mike Bainbridge, gave an update on the status of HACF's field audit and presented financial reports for June 2022.

**VIII. CEO REPORT, Babette Jamison-Varner**

Director Jamison-Varner presented Parkside relocation update.

**XI. APPROVALS**

- a. Snow Removal Contract

Chair Smith-Norman moved, second by Commissioner Richter to approve the Snow Removal Contract. On roll call, the following members voted:

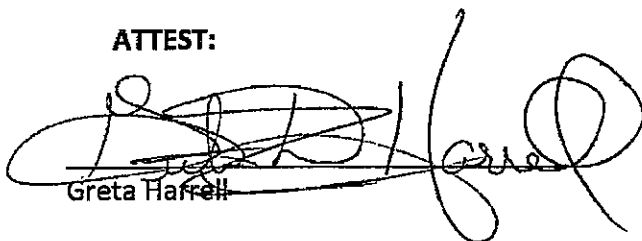
<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Richter:</b>	Aye

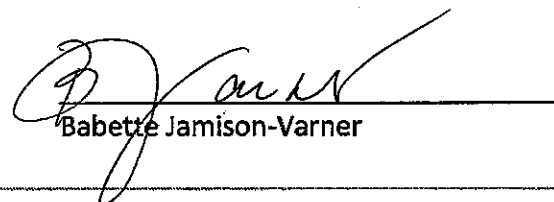
Vice Chair Harrell declared the motion passed.

**XII. AJOURNMENT**

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Commissioner Boldt moved, second by Commissioner Richter. The motion carried unanimously, and at 12:23 p.m., Vice Chair Harrell declared the meeting adjourned.

**ATTEST:**

  
Greta Harrell

  
Babette Jamison-Varner

**Vice Chair of the Board of Commissioners  
Housing Authority of the City of Freeport**

**Chief Executive Officer & Secretary  
Housing Authority of the City of Freeport**